

# WebFax

Your Virtual, Paper Free Fax Service



WebFax is a "virtual" fax service that allows you to receive and manage your faxes via the web. It also gives you the ability to transmit faxes right from your Windows-based PC. Senders simply dial your WebFax number from their fax machine, as they normally would. You are notified of new faxes via email, including on wireless devices, and you can receive an attached PDF of the fax with the notification. You may view, print and forward faxes to any email address or fax machine. From your Windows-based PC, you can also fax any document to one or more fax machines, as well as to your personal mailbox.

## What's Included:

- Dedicated fax number for each WebFax account
- Use it personally or with a group
- Faxes are received and stored in the online fax mailbox
- Automatically forward faxes via email as a PDF to one or more people
- Fax any document from a computer
- Fax to multiple numbers at once
- Create a cover page
- Annotate and sign any document
- Receive fax transmission alerts

The screenshot shows the WebFax web interface. At the top, there's a navigation bar with 'Home', 'Fax History', 'Preferences', 'Personal Info', 'Tools', and 'Help'. Below that, a 'Fax' section has tabs for 'NEW / RECEIVED', 'SAVED / UPLOADED', and 'SENT FAX LOG'. A table lists received faxes with columns for Date, Title, Caller ID/Description, # Pages, and View/Print/Forward options. An 'Upload New Fax' dialog box is open, showing fields for 'Document Name' (Wilson Contract) and 'Fax Account Phone Number' (206)654-1047. Two checkboxes are visible: 'Send to Fax mailbox' (unchecked) and 'Send to Fax machine(s)' (checked). Below these are buttons for 'Add Cover Sheet', 'Add Signature/Annotation', 'Preview', 'Send', and 'Cancel'.

DATE	TITLE	CALLER ID/DESCRIPTION	# PAGES	VIEW	PRINT	FORWARD
05/14/13	07:59 PM		1	[icon]	[icon]	[icon]
05/12/13	04:49 AM		1	[icon]	[icon]	[icon]
05/10/13	07:15 AM		1	[icon]	[icon]	[icon]
04/29/13	12:36 PM		1	[icon]	[icon]	[icon]
04/16/13	08:56 AM		1	[icon]	[icon]	[icon]
04/04/13	09:23 AM	7206067075	1	[icon]	[icon]	[icon]